



**CALLANDER COMMUNITY COUNCIL**

**Grant Application for Braes of Doune Community Fund**

It is important that you read the Grant Criteria and Declaration contained at the end of this form, before completing and submitting your application. If more pages are needed, please add the extra details to a blank page and attach to your application.

**About Your Organisation**

<b>Name of Organisation</b>			
<b>What does your organisation do?</b>			
<b>Does your organisation have:</b>  (Tick as appropriate)	A Constitution*    Y <input type="checkbox"/> N <input type="checkbox"/>	<b>Bank Account Details</b>	
	Committee/Board* Y <input type="checkbox"/> N <input type="checkbox"/>	Name of Bank	
	Audited Accounts* Y <input type="checkbox"/> N <input type="checkbox"/>	Account Name	
	*Place cross as relevant	Sort Code	
Callander Community Council may ask for copies of your Constitution and audited accounts to support your application	Account No.		
<b>Contact Details</b>			
<b>Contact Name</b>	_____		
<b>Position</b>	_____		
<b>Address</b>	_____		
<b>Tel. No.</b>	_____		
<b>Email Address</b>	_____		

**About This Grant**

<b>Name of Project</b>	
<b>Description of Project</b>	
<b>Duration of the Project</b>	<b>Proposed Start Date:</b>  <b>Projected End Date:</b>
<b>What is the grant for?</b>	
<b>How will the community benefit?</b>	
<b>Please provide a projected income and expenditure breakdown for the project (use/attach separate budget sheet or blank page if necessary)</b>	Please support these costs with quotes and estimates. NB: Invoices or receipts to be provided in the monitoring and evaluation report)



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<b>Amount requested?</b>	£
<b>Total cost of project</b>	£
<b>When are the grant funds required?</b>	
<b>Other funding sources secured and amount</b>	£
<b>Other funding sources applied for</b>	
<b>Details of previous funding from Airtricity/Braes of Doune Fund</b>	
<b>Can the organisation obtain a tax rebate on the grant sum e.g. VAT?</b>	Yes <input type="checkbox"/> No <input type="checkbox"/>
<b>If so, has the amount requested taken that rebate into account?</b>	Yes <input type="checkbox"/> No <input type="checkbox"/>
<b>Grant Criteria:</b> <b>If you are successful, as per the Terms &amp; Conditions of your grant award, you will be required to complete monitoring &amp; evaluation information within 3 months of project completion, reporting on how you spent the grant and the benefits achieved, together with copies of invoices paid for by this grant. NB: Failure to provide this information may adversely impact your future applications.</b>	

**Declaration**

I confirm that, to the best of my knowledge and belief, the information provided on this application is true and accurate. I further confirm that I am authorised to submit this application on behalf of the Organisation and that if successful, the Organisation agrees to the following:

- Use the grant only for the purposes described on this application form;
- Complete the 'End of Project Report' as requested;
- Provide detailed receipts for all relevant expenditure as requested;
- Return any unused portion of the grant following completion of the project or winding up of the Organisation

**Data Protection Act 2018**

The information provided by the applicant will be processed by Callander Community Council (CCC) and its Braes of Doune Community Fund Committee (BODCFC) and the application form will be retained. The information will be used by CCC and the BODCFC for administration purposes of the grant scheme. Personal data is limited to contact names, position, address, telephone and other contact details, organisation and project. Contact details will only be disclosed to third parties for the following purposes:

- To enable CCC to process the application;
- To announce successful applications;
- To promote CCC and the Braes of Doune Community Fund generally via press releases and other bona fide promotional activities including any website and social media sites used by CCC.

In signing this agreement, I agree on behalf of my Organisation, with the terms of the Declaration and that data may be used in the way described above.

Signed by the Contact	Date
Name of Contact (Print)	No Publicity (Please tick) <input type="checkbox"/>



## CALLANDER COMMUNITY COUNCIL

### Grant Application for Braes of Doune Community Fund

#### CALLANDER COMMUNITY COUNCIL

#### Grant Application from Braes of Doune Community Fund – Criteria

Applications will be considered by Callander Community Council (CCC) and its Braes of Doune Community Fund Committee (BODCFC) on the following basis:

1. **Applications that fulfil the greatest number of the following criteria have the best chance of being successful. Note that Criteria '1a' MUST be met:**
  - a) The organisation making the application and the activity for which the application is made MUST be based within the boundary of Callander Community Council;
  - b) The organisation making the application has a constitution, an appointed committee/board, audited accounts and has held an AGM within the 12 months preceding the date of the application;
  - c) The grant will be used to benefit the social, educational, sporting or economic life of the community;
  - d) The grant will be used to benefit tourism or the scenic or historic value of the area covered by CCC;
  - e) The grant will benefit the community as a whole or a disadvantaged minority within the community;
  - f) The project for which the grant is applied is intended to be completed within 12 months of the date the grant is approved by CCC;
  - g) Preference will be given to grants used for projects that result in improved energy efficiency, energy management or that are innovative, sustainable or renewable;
2. **Applications that fall into the following categories are unlikely to be approved:**
  - a) Grants sought for projects that are already funded or could reasonably be expected to be funded or undertaken by statutory bodies such as Stirling Council, Scottish Government, Police, schools or health services;
  - b) Grants sought retrospectively;
  - c) Grants sought which are intended to fully fund the project, except where amounts are small (discretion to be used);
  - d) Grants sought where a large amount is requested and only a few people are likely to benefit (except for disadvantaged minority groups);
3. **Applications that fall into the following categories will NOT be approved:**
  - a) Grants sought by individuals that are deemed to be for personal benefit;
  - b) Grants sought for the promotion of any specific political or religious purpose
  - c) Grants sought for the purpose of directly paying individuals' salary or wages.

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Please return this application to Marilyn Moore (Treasurer), ideally by email to [CCCBODFund@gmail.com](mailto:CCCBODFund@gmail.com) or to Innisfree, Ancaster Road, Callander, FK17 8EL.