



Every drop counts

CALLANDER COMMUNITY DEVELOPMENT TRUST

Callander Community Hydro Fund

Application Guidelines

Background

Money in the fund is gifted (with no conditions) to Callander Community Development Trust (CCDT) by Callander Community Hydro Ltd, a limited company owned by CCDT that built and operates the hydro-electric generating scheme near Loch Lubnaig. The scheme is operated and maintained by community volunteers.

Criteria

All applications must benefit the community in the Callander Community Council area (see [map](#)).

The fund is open to applications from individuals or groups. If the project is profit-making, the profits must be used for benefit of the community. We will not fund any project that promotes political or religious aims, or provides a personal gain.

Projects that contribute to the Callander Local Place Plan (available at <https://callanderconnect.uk/ourplaceplan>) are especially welcome, but other projects will not be excluded, provided that they will benefit the community.

Projects must be completed within a year of the offer of funding, unless specifically agreed.

We will not normally support projects when the funds have already been committed or spent.

Levels of Funding

There is no maximum but in practice there are limited funds available. At present a total of about £50,000 is available each year. Larger awards may be offered in instalments, subject to funds being available.

While 100% funding would be considered, projects that can attract additional external funding will help to make the best use of this local source of funding.

Types of funding

Both revenue and capital costs will be considered for funding. Examples of revenue costs are core or project funding, including staff costs and examples of capital costs are refurbishment costs or purchasing equipment.

Assessment Process

After registering your application, the fund's coordinator will contact you and may request an informal discussion about your project or may ask for further information or clarification of the information supplied. So please make sure your contact details are accurate.

If your application meets the fund's criteria it will be considered by a committee of Callander Community Development Trust Directors, chaired by the Trust's Chairman.

Deadlines for registering your application are 31 March, 30 June, 30 September and 31 December. The committee will usually meet about a month after the deadline and you will be advised of the outcome as soon as possible after the meeting.

All decisions are at the discretion of the CCDT Directors.

Offers will be made in writing in the form of an offer letter, which you must sign and return. By signing the offer letter you will be agreeing to the conditions it contains.

At the end of your project (or at stages for longer projects) you are required to complete a brief report on the project and provide evidence of your spending and publicity.

How to Apply

Please use the application form which you can download as an editable Word file from www.incallander.co.uk/ccdt_hydrofundgrants. It should be submitted by email or post to meet one of the registration deadlines above. A pdf version is also available to print and complete by hand.

The following will also be required:

- A completed **Revenue** or **Capital** Budget Form, providing a full breakdown of the organisation or project costs. Full details of any funding already secured are also required: where the funding is from, the amount and whether it is restricted to a particular piece of work or specific post. Any projected (unconfirmed) income must be listed, such as from applications to other grant-giving bodies and when you expect to receive a decision on these.
- A copy of your most recent independently examined/audited accounts.
- Job description(s) for any post(s) which to be funded.
- Quote(s) or tender(s) for any capital works or purchases included in your application.
- Any other documentation that you think may be relevant, such as a business or project plan.

All the information you provide in and with your application will be kept confidential to the Hydro Fund Committee and will not be shared with any third party.

If you need advice or other support to complete an application please contact the fund's coordinator, who will be pleased to help.

Further information

Sheila Winstone
Callander Hydro Fund Co-ordinator
07539 793806
hydrofund@callandercdt.org.uk

Please read the guidelines and FAQs carefully before getting in touch.

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